

## University of Pavia Erasmus+ Programme

### Call for applications for study periods abroad Erasmus+ international student mobility Academic Year 2026/27

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All information related to this call for applications will be published and constantly updated on the [University website](#).

Communications to candidates and successful candidates will be sent exclusively to **their University e-mail address**.

Candidates, and subsequently the selected ones, are therefore required to frequently consult the website and their University e-mail box.

#### Safety Provisions

If the Ministry of Foreign Affairs and International Cooperation advises against travel to the destination country, or if, on the basis of the information acquired from the host institution and other institutional entities that may be competent, it is not considered safe to send or stay students, the University of Pavia may order the suspension, modification, interruption or cancellation of the mobility period.

#### Nomination and enrolment at the host university

Foreign universities set specific deadlines for the **Nomination** (transmission of the names of the selected students) and for the **Application** (application for admission to the host university):

- **The Nomination procedure is managed by the University of Pavia** in compliance with the deadlines indicated by the partner universities;
- **The Application procedure is instead the responsibility of the student who has been assigned the mobility**, who is required to submit the application for admission directly to the host university according to the procedures and deadlines established by the host university. The student must also independently complete the enrolment and, where applicable, request accommodation, following the instructions provided by the host university.

When applying, the host university may request:

- a **Transcript of Records** relating to the university career, to be requested to the International Mobility Unit or downloadable from your ESSE3 reserved area;
- an international language certification (e.g. IELTS) or a language certificate issued by the University Language Centre proving the possession of the required skills. In cases where the host university or the mobility programme requires a specific international certification, failure to hold it will result in exclusion from the admission procedure;
- any additional documentation required by the host university (e.g.: specific forms, copy of identity document, study plan, insurance certificates, etc.).

If the host university provides **more than one language of instruction**, enrolment in courses taught in each language may be limited only to students in possession of the relevant language certificate. The student is therefore required to verify in advance the availability of an adequate educational offer in the language in which he or she is competent.

All candidates are recommended to check the deadlines, language requirements, and any specific academic requirements well in advance, by consulting the website of the host university, in particular if the mobility is scheduled to start in the first semester.

### Erasmus status

Mobility students will enjoy the Erasmus "status", which involves:

- **exemption from the payment of tuition fees at the host university**<sup>1</sup> for enrolment in courses and exams, attendance, access to laboratories and libraries<sup>2</sup>
- **the right to use the services** (canteens, colleges, etc.) offered by the host university free of charge or for a fee
- **right to attend any language preparation courses** specially organized by the host university free of charge or for a fee

1 It is possible that the host university may require the payment, in an amount equal to local students, of **any contributions for services**, use of various materials, membership of student unions/associations and any insurance, if those of the University of Pavia do not provide the coverage required by the host university.

2 International agreements of **Double Degree** of the area of **Economics and Management** with **Stevens Institute of Technology** and **Lancaster University** require the payment of a **university fee** to be paid by the student for the achievement of the double degree. Furthermore, there is no recognition of Erasmus+ financial contributions for mobility in these universities, therefore, selected students will be able to carry out the mobility exclusively with **status "zero grant"**.

- **recognition**, by the home university, **of the activities carried out at the host university**, if it is provided for in the learning agreement and certified by the University itself through the Transcript of Records.

In some universities, the payment of a fee is required to access services (canteen, transport, etc.). In addition, students may have to pay other "local" service fees decided by local/government authorities on the basis of legislative provisions that do not depend on the university.

**Erasmus status does not automatically entail the attribution of an economic contribution, which remains subject to the availability of funds and the rules of the Programme.**

The rights and duties of Erasmus students are reported in the **"Erasmus Student Charter"**, which will be available on [the University website](#). A similar treatment is applied to students who carry out mobility to Swiss universities, even if not funded by the Erasmus Programme.

### Requirements for starting mobility periods

**To start the mobility period**, the student must:

- be **regularly enrolled**<sup>3</sup> at the University of Pavia for the academic year 2026/27 (enrolment will be verified before the start of the mobility period). Only those who carry out the mobility in the first semester and graduate by March/April 2027 will not be required to enrol for 2026/27 (in this case the mobility period must be determined based on the expected graduation date);
- **not benefit, in the same period, from an EU contribution** provided for by other programmes or actions funded by the European Commission or from a scholarship under other international mobility programmes of the University (e.g. PNRR scholarships for international mobility);
- **not have already reached the maximum number of total mobility months** allowed for the study cycle in which they will be enrolled during the planned mobility period<sup>4</sup>;
- **be assigned a number of months that**, added to any Erasmus periods previously taken, **does not exceed the maximum total duration** of the mobility allowed for the study cycle.

**Mobility is not allowed:**

- in the first semester of the first year of the master's degree;
- in the case of "conditional registration" or "hypothetical".

3 Those who have paid **tuition fees and contributions** for the academic year 2026/27, will not be in a position of "under condition" or "hypothesis" and, if not EU, and **in good standing with the residence permit**. The candidate will be able to verify the regularity of his/her enrolment through the [Reserved Area](#) (after logging in, select "Secretariat" to check the presence of the green sticker in the "enrolment details" for the academic year 2026/27).

4 Erasmus+ allows you to carry out different mobility periods for each cycle of study. A total of 12 months of mobility is allowed for cycles I, II and III, and a total of 24 months for the single cycle.

**Before the start of the mobility period**, the student must:

- have obtained the approval of the Learning agreement (contract that provides for the activities to be carried out at the host institution and recognized upon return to Pavia)
- sign the Mobility Agreement (contract that regulates the mobility period and financial contributions)
- have entered their bank details in the [Reserved Area](#) according to the instructions provided by the International Mobility Unit.

## Useful information for departure

### Entry rules for the host country

The possibility of undertaking the exchange is always subject to the issuance of an entry visa in the country of destination (a practice that must be followed personally and well in advance of the date of departure).

The student must make sure that his/her **identity card or passport** and (if applicable) the **Italian residence permit** are valid for the entire mobility period.

If you are travelling outside the EU and to non-EU countries participating in the Erasmus+ programme, you need a **visa for entry**: to obtain it, you must apply in time to the diplomatic representation (Embassy or Consulate) of your country of citizenship of the country of destination.

Before leaving, it is advisable to consult [Viaggiare Sicuri](#) and read the information released by the [Ministry of Foreign Affairs](#) on the country of interest and visa indications.

Non-EU citizens will have to collect the necessary information in advance and obtain the documents that will allow entry and stay in the country of destination: the legislation and regulations governing the immigration of non-EU citizens in the various participating countries are different and linked to the nationality of the participants in the mobility.

It should be noted that, to obtain a visa, some countries require students to certify the availability of financial means. The minimum amount is variable and sometimes higher than the total amount of mobility contributions.

The International Mobility Unit is available to provide the necessary documentary support for students who need to apply for an entry visa, but the costs and management of these procedures are entirely borne by the student.

### Health Care

The student must independently inquire about health care in the host country, by contacting the ASST or diplomatic representations.

For European citizens who will carry out mobility within the Union, basic health insurance coverage is guaranteed by the [European Health Assistance Card \(T.E.A.M.\)](#) which allows access to the necessary health services during the temporary stay under the same conditions as for citizens of the host country.

However, it is necessary to check how to access health services and purchase prescription drugs in the country of destination.

Non-EU citizens are required to verify, before departure, at the consular representations of the country of destination, the required health insurance requirements.

For periods of mobility to countries outside the European Union, it is strongly recommended to purchase a **private health insurance** that covers the entire duration of the stay, to be activated through an insurance company or a specialized agency<sup>5</sup>.

For detailed information on each country, consult the [Ministry of Health](#) website and search for your destination using the Ministry's interactive guide [Se parto per](#).

### **Dove siamo nel mondo**

If you are leaving for a foreign mobility, you must register on the [Dove siamo nel mondo](#) website, managed by the MAECI Crisis Unit, clearly indicating the required data: name, city/country, university of destination, updated contact details and period of stay.

### **Accident and liability insurance**

Throughout the period abroad, participants in the mobility automatically benefit from insurance coverage for accidents and civil liability by the University of Pavia.

## **Mobility period**

**The mobility period must be continuous** and cannot be interrupted for an extended period without the authorization of the host University and the University of Pavia.

To be valid, the mobility period must have a **minimum duration of 2 months** (at least 60 days, considering each month conventionally equal to 30 days) and a **maximum duration of 12 months**.

The mobility period must take place between **1 June 2026 and 30 September 2027**<sup>6</sup>.

During this period, it **is not allowed to graduate or obtain the qualification** for which one is enrolled at the University of Pavia, nor to transfer to another university.

Students who intend to graduate or obtain their degree at the end of the mobility period must complete the mobility on time, agreeing in advance on the duration and deadline with the Coordinator for International Mobility and with the International Mobility Unit, to allow the completion of the career with the recognition of the activities carried out. In the absence of these requirements, it will not be possible to proceed with the achievement of the degree.

### **Extension of the mobility period**

If the student, after starting the mobility period, needs to extend the period to complete or integrate the activities provided for in the learning agreement, he or she can request an extension. Authorization for the extension will be

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5 Non-EU students enrolled and dependent on the National Health Service (SSN) cannot use the EHIC in Iceland, and Norway, as it is not provided for by current EU legislation (EC Regulation 859/2003). They are therefore invited to contact their Local Health Authority (ASL) in any case. Non-EU students who are not registered with the SSN must have adequate health coverage also for mobility in the EU.

6 For those who participate in **Double Degree Programs**, based on the specific agreements, the above-mentioned rules on duration may not apply and provide for a longer mobility period. However, the Erasmus status can be recognized for a maximum period of 12 months; any periods exceeding it will not be considered periods of Erasmus mobility and will not entitle you to the benefits associated with it.

granted only after obtaining the **authorization of the host university and the coordinator for international mobility in Pavia** and does not automatically entail the attribution of an additional financial contribution.

The total mobility period, including extension, **may not exceed 12 months during the academic year 2026/27** and may not extend beyond **30 September 2027**; together with any previous mobility periods carried out in the same cycle of study, it may not exceed the overall limit of mobility months allowed for that cycle.

It is the student's responsibility to check the procedures and deadlines for the extension request at the host university.

### Financial contributions

Mobility grants are not intended to cover all the costs of the period of study abroad but only constitute **partial support for** the costs incurred by the student.

The mobility scholarship covered by this call is:

- **COMPATIBLE with other scholarships and/or contributions provided by other funding bodies and/or scholarship providers.** The beneficiary is in any case required to check with the latter the compatibility of the Erasmus+ contribution with any other contributions requested/received. The International Mobility Unit does not have this information and it's advisable to refer to the competent bodies;
- **INCOMPATIBLE with additional EU funds disbursed for the same purpose.**

#### EXAMPLE

Students enrolled in PNRR research doctorates and specialisation schools will be able to benefit from the EU contribution after verification with the International Mobility Unit, the Research Unit, and the Specialisation Schools in the Health Area Unit of any cases of incompatibility.

In any case, the student's responsibility to verify the possible cumulation of the other benefits received remains unaffected.

**It is possible that the available funds are not sufficient to allocate financial contributions to all students in the ranking.**

The financial contributions provided for in this call comes from various sources, in particular funds from the European Union and national funds from the Ministry of University and Research, each characterized by specific overall amounts, allocation criteria, and restrictions on use. In consideration of the plurality of sources of funding and the related management methods, the allocation of contributions may take place according to different types and methods, without this implying, in any case, the right to a uniform economic treatment or to the automatic equalization of contributions among the students who have been awarded.

The allocation of funds is also to be considered subject to the approval of the funding by the European Commission and the Ministry of University and Research, which are communicated:

- From the Erasmus+ National Agency: starting from June 2026.
- From the Ministry of University and Research: starting from November 2026.

The current provisions could, therefore, undergo changes in the coming months.

The financial contributions available are made up of the following items:

- ITEM A: Monthly EU or University contribution based on the destination country;
- ITEM B: Monthly EU contribution for fewer opportunities;
- ITEM C: EU travel grant;
- ITEM D: Ministerial or University contribution based on the economic and financial situation (ISEE).

#### **Monthly contribution based on the destination country – Item A**

The Erasmus+ Programme divides the participating countries into groups, based on the cost of living in the countries themselves, and provides grants of different amounts based on the group to which the country of destination belongs, as shown in **table 1** below:

<b>Programme Countries</b>	<b>Monthly grant (Item A)</b>
<b>Group 1 (HIGH cost of living)</b> Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Iceland, Norway, Netherlands, Sweden <u>The following Partner Countries also fall into this category:</u> United Kingdom and Switzerland	€ 400,00
<b>Group 2 and 3 (MEDIUM and LOW cost of living)</b> Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Greece, Lithuania, Malta, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Turkey, Hungary	€ 350,00
<b>Partner Countries</b>	<b>Monthly grant (Item A)</b>
Cina (Tongji University, Shanghai + SWUFE – Southwestern University of Finance and Economics, Chengdu) Morocco (Sidi Mohammed Ben Abdellah, Fes) Brazil (UNIVALI – Universidade do Vale do Itajaí, Itajaí)	€ 700,00



**Mobilities to Switzerland, if financed directly by the Swiss government, will not receive the contributions relating to item A. In this case, the methods and timing of the disbursement of the mobility scholarship will be defined by the foreign universities.**

If the Swiss Government exclusively disburses the SEMP contribution (comparable to the Item A contribution), in case of eligibility, the University of Pavia may proceed with the disbursement of the additional contributions of Item B and Item C with its own funds.

### **Community contribution of fewer opportunities – Item B**

**Fewer opportunities:** students who meet one or more of the following conditions before the start of the mobility:

- with a certified disability of at least 50%
- refugee status and/or international protection (including subsidiary protection), or displaced persons
- with minor children<sup>7</sup>
- workers<sup>8</sup>
- professional athletes<sup>9</sup>
- orphans of at least one parent<sup>10</sup>
- children of victims of terrorism and organized crime

The European economic contribution provided for these categories corresponds to **€ 250,00 per month**.

### **Supplemental community contributions for students with special needs**

In addition to the contribution for fewer opportunities, the European Commission allocates additional funds for those with **specific physical, mental or health conditions** on the basis of **actual costs**.

The availability of these contributions will be notified directly to those who will be winners of the Erasmus+ Call for Study and who declare the existence of these conditions.

To access it, it will be necessary to submit a specific request based on the methods and timing defined by the Erasmus+ INDIRE National Agency and the University of Pavia.

7 **Students who had a child during the 2025/26 academic year**, as evidenced by the birth certificate, up to the child's first birthday at the latest.

8 Student engaged not occasionally and not employed by a family member up to and including the 2nd degree, for a period of time not less than six months over the 12 months prior to the mobility, in any documentable activity of subordinate, self-employed or professional work, in the public or private sector; to prove the condition of working student, the interested party must own the employment contract or VAT number (in the case of self-employed workers) and, for workers for more than one year, the tax return and/or salary slips proving employment income of not less than € 4,000.00 gross per year.

9 Students recognised as **athletes of national interest** are required to submit a certificate issued by the relevant sports federation.

10 A "student orphaned of at least one parent" is considered a student whose father and/or mother died before the date of submission of the mobility application.

To be recognized on the condition that the student:

- **is under 26 years of age** on the date of submission of the application, and/or
- **appears to have been fiscally dependent on the deceased parent** at the time of death or is in an economically comparable condition of non-self-sufficiency.



### Travel grant – Item C

Travel grants under the Erasmus+ programme are aimed at supporting the transport costs of students selected for mobility periods and are determined based on the distance between the place of departure (Pavia) and the destination of the mobility. To calculate these distances, the University of Pavia uses the [European Commission's distance calculator](#) to determine the distance between the place of origin, which will always be considered Pavia, and the place of the activity<sup>11</sup>.

The Travel grant is:

- a contribution due to all selected participants;
- it has variable amounts based on the corresponding kilometre range in which the distance between the University of Pavia and the Erasmus+ destination falls.

### Green Travel Grant

The Erasmus+ 2021/2027 programme aims to encourage green transport, i.e. modes of travel with the use of means of transport with a low level of CO2 emissions (such as train, bus). The contribution is granted to those who use means of transport with low environmental impact (such as train or bus) to reach their Erasmus+ destination.

Of these, it is necessary to keep the relevant **expense receipts** to prove the actual ecological trip.

The supporting documents will be requested by the International Mobility Unit at the end of the mobility.

### Standard Travel Grant

Contribution recognized, without the need to present proof of expenditure, to those who use standard means of transport (such as planes, etc.) to reach their Erasmus+ destination.

**Table 2 – Travel Grants (Green and Standard)**

Distance band	Green Travel Grant	Who is entitled to it	Standard Travel Grant	Who is entitled to it
0 – 99 km	€ 56,00	To those who present travel expenses incurred in green mode	€ 28,00	To all selected students
100 – 499 km	€ 285,00		€ 211,00	
500 – 1999 km	€ 417,00		€ 309,00	
2000 – 2999 km	€ 535,00		€ 395,00	
3000 – 3999 km	€ 785,00		€ 580,00	
4000 – 7999 km	€ 1.188,00		€ 1.188,00	
8000 km or more	€ 1.735,00		€ 1.735,00	

### Supplementary monthly ministerial contribution for participants with disadvantaged economic situations (ISEE) and merit – Item D

The monthly supplementary contribution (Item D) is granted to participants who meet **both the economic and the merit requirements**, as specified below.

<sup>11</sup> Regardless of the actual place of departure, Pavia will always be designated as the point of origin. For example, if the destination is Madrid, the distance between Pavia and Madrid (1 173.59 km) will be calculated and then the corresponding range (i.e., between 500 and 1 999 km) will be applied.

### Economic and financial requirements

With ISEE from 0 to 50,000, based on **table 3** (except for possible changes in the brackets and related amounts based on any new ministerial or university provisions):

ISEE	Monthly grant (Item D)
ISEE ≤ 13,000	€ 400,00
13,000 < ISEE ≤ 21,000	€ 350,00
21,000 < ISEE ≤ 26,000	€ 300,00
26,000 < ISEE ≤ 30,000	€ 250,00
<ul style="list-style-type: none"> <li>• 30,000 &lt; ISEE ≤ 40,000</li> <li>• Students enrolled in I and II level University Masters</li> <li>• Enrolled in Postgraduate Schools</li> <li>• Students enrolled in PhD programmes who have not been awarded an international mobility scholarship for the same period and location</li> </ul>	€ 200,00
40,000 < ISEE ≤ 50,000	€ 150,00
ISEE > 50,000 (or not declared)	€ 0

### Merit requirements (to be achieved at the end of the mobility)

For students enrolled in Bachelor's, Master's and single-cycle Master's degree programmes, compliance with both of the following merit requirements is required:

- ✓ be enrolled **within the normal duration of the course of study increased by one year<sup>12</sup>**;
- ✓ recognition in the career of an average of credits equal to **at least 2 credits per month** for the period of mobility carried out or documented activity for thesis and/or internship that involves the recognition in the career of **at least 1 CFU**. Any credits recognized as additional or without foreign validation are not considered.

#### I and II level Master's Degree, PhD, Postgraduate Schools

**For students enrolled in first and second level Masters and doctoral courses or postgraduate schools, for which the career is not managed and communicated to the National Student Registry (ANS), compliance with the merit requirements related to the recognition of credits in the career is not required.**

However, foreign activity must be approved and recognized by the competent bodies of the Degree Course.

<sup>12</sup> Therefore, be enrolled in their course of study at most in the first year out of course.



Contribution summary table

Type of contribution	Beneficiary requirements	Amount of the contribution
Item A	<p><b>Monthly EU contribution based on country of destination</b></p> <p>Accessible to all students based on the rankings of the Erasmus+ for Study 2026/27 call and subject to availability.</p>	Table 1
Item B	<p><b>Monthly EU contribution for fewer opportunities</b></p> <p>Accessible to students with fewer opportunities based on the rankings of the Erasmus+ for Study 2026/27 call and subject to availability.</p>	250,00€/monthly
Item C	<p><b>EU Travel Contribution</b></p> <p>Accessible to all students based on the rankings of the Erasmus+ for Study 2026/27 call and subject to availability.</p>	Table 2
Item D	<p><b>Monthly supplementary ministerial contribution ISEE</b></p> <p>Accessible to students with an ISEE between 0 and 50,000 declared to the University of Pavia for the purpose of reducing tuition fees, or to EDiSU for the purpose of requesting benefits for the academic year 2026/27 – detectable from the University/Esse3 database) based on the rankings of the Erasmus+ for Study 2026/27 call and subject to exhaustion of funds.</p> <p><b>For Bachelor's, Master's and single-cycle Master's degree students – merit requirements:</b></p> <ul style="list-style-type: none"> <li>✓ be enrolled within the normal duration of the course of study increased by one year;</li> <li>✓ recognition in the career of an average of credits equal to at least 2 credits per month for the period of mobility carried out or documented activity for thesis and/or internship that involves the recognition in the career of at least 1 CFU for international mobility. Any credits recognized as additional or without foreign validation are not considered.</li> </ul> <p><b>For PhD students, I and II level University Master's Degrees, Specialty Schools:</b></p> <ul style="list-style-type: none"> <li>✓ be enrolled within the normal duration of the course of study increased by one year.</li> </ul>	Table 3

### Allocation of funds

The available funds are divided among the Mobility Areas in proportion to the number of students assigned to each Area compared to the total number of assignees.

Any funds not used by one or more Areas, as well as those that become available later, are redistributed among the Areas that have exhausted the resources at their disposal without having been able to award the scholarship to all the candidates in the ranking.

The redistribution takes place in proportion to the number of selected candidates still without a scholarship in each Area compared to the total number of unfunded selected candidates.

In the event of renunciation or reduction of the mobility period, the resources that become available are allocated as a priority by scrolling through the ranking of the Area concerned; once this ranking has been exhausted, they are redistributed proportionally among the other Areas according to the criteria indicated above.

**Students who, due to exhaustion of funds, do not initially obtain the scholarship can still participate in the mobility as "zero grant" Erasmus students**, benefiting from the Erasmus status.

In the event of subsequent availability of resources, the scholarship may also be awarded subsequently, in compliance with the ranking order and the criteria for distribution between the Areas.

With regard to the **supplementary contribution referred to in Item D (ISEE)**, within the limits of available financial resources and in compliance with the principles of proportionality, impartiality and equal treatment, considering that the fund allocated by the Ministry of University and Research may not be sufficient to fully cover all beneficiaries, the disbursement is in any case limited as follows:

- for **six-month mobility periods**: maximum **4 months** that can be financed;
- for annual mobility **periods**: maximum **8 months** that can be financed.

Any residual resources can be used for the allocation of additional monthly payments, according to the order of the ranking and until the available funds are exhausted.

### Payment of Erasmus grants and additional contributions

The assignment and disbursement of mobility grants and any additional contributions are subject to compliance with the conditions set out in this call, to the **achievement of training results** consistent with the Learning Agreement and to the **correct administrative conclusion** of the mobility.

In particular, in order to maintain the right to financial contributions, the student is required to:

- regularly carry out the authorised mobility period;
- acquire and have recognised in their academic career the learning activities consistent with the Learning Agreement, with a positive or satisfactory outcome;
- deliver and upload within the deadline all the final documentation required (Statement of Period, Transcript of Records, EU Survey);
- comply with the administrative and procedural obligations provided for by the Erasmus+ Programme and this call.

Failure to comply with even one of the above conditions will result in the loss of the right to the balance and may result in the total or partial refund of the sums already received.

### Methods of disbursement of contributions

The contributions referred to in Items A, B and C are disbursed in two tranches:

- a first tranche equal to **80% of the total estimated amount** of the EU monthly contribution and 100% of the standard travel grant;
- a second tranche **with a balance of 20%**, paid at the end of the mobility, subject to verification of compliance with the conditions indicated above.

As regards Item B (Green Travel Grant), any **supplement for sustainable travel is paid exclusively in balance**, subject to verification of the actual performance of the trip in a sustainable manner and the related supporting documentation.

**The contribution referred to in Item D (ISEE supplementary contribution)** can only be granted to students who meet the financial requirements (valid ISEE) at the time of the start of the mobility and who, at the end of the same, meet the merit requirements set out in this call.

In particular:

- **the economic requirement (ISEE)** must be met and valid **before the start of the mobility**;
- **the merit requirement** is verified **at the end of the mobility** on the basis of the Transcript of Records and the actual recognition in the career of the activities carried out;
- the disbursement of the contribution is possible only after the Ministry of University and Research has transferred the financial resources to the University, according to the timing of the Ordinary Financing Fund (FFO).

Consequently, **the contribution is paid exclusively in balance**, after returning from mobility, following verification of the merit requirements by the International Mobility Unit and the effective availability of ministerial funds.

### Payment Timelines

#### First tranche

The first tranche of the scholarship is paid within 30 days of signing the Mobility Agreement, provided that the student:

- has presented a Learning Agreement duly approved and signed by the University of Pavia and the host University;
- is up to date with the payment of tuition fees and contributions for the academic year 2026/27 and, where applicable, with the residence permit;
- has correctly entered the bank details in the Reserved Area.

In the absence of even one of the conditions indicated above, the payment of the first tranche will be made within 30 days of their actual satisfaction.

If the scholarship is awarded after the signing of the Mobility Agreement (e.g. following a redistribution of funds), the first tranche will be disbursed within 30 days of notification of the award, under the same conditions indicated above.

The confirmation of the payment of university fees and contributions is monitored on Esse3.

From the day of the actual payment, a few days may pass before the data is recorded in the system. Therefore, the 30-day deadline for the payment of the scholarship will start from that moment.

### Balance

The balance of the scholarship, including any green travel contribution and the full amount of Item D, is paid upon return from mobility, normally within 45 days, only after the student has:

- correctly completed all required re-entry procedures, and
- that the International Mobility Unit has verified its regularity.

### Adjustment of amounts and refunds

The total amount of the scholarship is determined on the basis of the actual duration of the mobility period certified by the host university, calculated in days based on the dates reported in the Period Certificate.

Any amounts received in excess of the duration actually carried out must be returned.

Unauthorised mobility days, i.e. those indicated in the Mobility Agreement, are not eligible for funding.

### Example

A student carries out an authorised Erasmus+ mobility period of 5 months (150 days) from 1 September 2026 to 31 January 2027. The estimated total amount of the EU scholarship (Item A) is € 2,000.

Following the signing of the Mobility Agreement and compliance with all the conditions, the student is paid a first tranche equal to 80%, i.e. € 1,600.

Upon returning from the mobility, the host university certifies that the period completed was 4 months and 15 days (135 days). The amount due is therefore recalculated proportionally based on the actual duration. Since the total amount due is € 1,800, the student will receive the balance of € 200 (instead of € 400 initially envisaged), to reach the correct amount.

If, on the other hand, the amount already received exceeded the amount due based on the actual certified duration, the student would have been required to return the difference.

Any unauthorized mobility days cannot be financed. Any extension periods, if authorised, can only be financed if funds are available.

**This rule also applies to Items B - EU monthly contribution for fewer opportunities and D - Ministerial supplementary monthly contribution ISEE.**

### Tax treatment

The contributions mentioned in this article will be subject to the tax treatment provided for by current legislation: if the reference regulations provide for it, they must be included in the tax return.

Depending on the nature of the funds allocated to the selected candidates, the contribution could be subject to IRPEF withholdings like a salary and, as such, constitutes income.

The new ISEE legislation provides that the aforementioned contributions, regardless of their amount, must be included in the Single Substitute Declaration to obtain the ISEE certificate.

For the above purposes, the University of Pavia prepares the Single Certification (formerly CUD) relating to the amounts paid to the student.

The Certification is generally available from March of each year, in relation to payments received during the previous calendar year, at the link <https://unipv.u-web.cineca.it/#/>

The individual notices of payment of contributions are also available at the same link.



### Other contribution opportunities

#### Integration of EDiSU for international mobility

The EDiSU provides supplements to its scholarships every year to those who participate in international mobility programmes. The application procedures will be indicated in the EDiSU call for applications for the academic year 2026/27. The integrations will be assigned and disbursed directly by EDiSU on the basis of its own rankings and criteria.

### Required documents

The main documents for the regularity of the Erasmus mobility period for study are:

Document	Function	Who it involves	When	Notes
<b>Learning Agreement</b>	It defines the activities to be carried out and those that will be recognized upon return	<ul style="list-style-type: none"> <li>Student</li> <li>UNIPV</li> <li>Host University</li> </ul>	Before the start of the mobility	Normally at least 20 credits per semester, except for theses or specific cases. The host university may require a higher minimum number
<b>Mobility Agreement</b>	It regulates the mobility period and the disbursement of financial contributions	<ul style="list-style-type: none"> <li>Student</li> <li>UNIPV</li> </ul>	Before the start of the mobility	It also defines the final documents to be submitted
<b>Bank details</b>	To receive the accreditation of mobility grants	<ul style="list-style-type: none"> <li>Student</li> <li>UNIPV</li> </ul>	Before the start of the mobility	IBAN for Italian or foreign current account according to the procedures communicated by the International Mobility Unit
<b>Test OLS (Online Linguistic Support)</b>	It assesses language level and possibly assigns an online course	<ul style="list-style-type: none"> <li>Student</li> <li>European Commission</li> </ul>	Before the start of the mobility and at the end of it	If the initial test taken detects language deficiencies, the platform will automatically assign an online language course to be taken compulsorily
<b>Statement of the Period</b>	To certify the actual start and end dates of the mobility	<ul style="list-style-type: none"> <li>Student</li> <li>Host University</li> <li>UNIPV</li> </ul>	Upon returning from mobility	It is also used for the calculation of the days and contributions due
<b>Request for extension</b>	To request a period extension	<ul style="list-style-type: none"> <li>Student</li> <li>Host University</li> <li>UNIPV</li> </ul>	Within one month of the end of the period	It is not automatic; it will be evaluated on the basis of the additional activities proposed



<b>Changes to the initial Learning Agreement</b>	To modify the activities initially planned	<ul style="list-style-type: none"> <li>• Student</li> <li>• Host University</li> <li>• UNIPV</li> </ul>	During the mobility period and before its conclusion	Mandatory if you apply for an extension
<b>Transcript of Records/Thesis certificate</b>	It certifies activities carried out, ECTS/CFU acquired and the related evaluations in the local system	<ul style="list-style-type: none"> <li>• Student</li> <li>• Host University</li> <li>• UNIPV</li> </ul>	Upon returning from mobility	Issued by the host university according to local timelines
<b>Individual report (EU Survey)</b>	It collects feedback on the mobility period	<ul style="list-style-type: none"> <li>• Student</li> <li>• European Commission</li> <li>• UNIPV</li> </ul>	At the end of the mobility	Mandatory to receive the balance of the scholarship

The deadlines and procedures for the compilation, delivery and/or signature of the aforementioned documents will be communicated to students later, during the preparation of the various phases of the mobility.

**Failure to deliver the documents proving the period completed** (Statement of the period and Transcript of records) to the International Mobility Unit **by the deadline of 30 September 2027, and/or failure to complete the EU Survey**, will result in the loss of the right to financial contributions, both for those who have obtained them (with the obligation of immediate return), and for those who could obtain them retrospectively, following the availability of other funds.

## Recognition

At the end of the mobility period, the student will obtain recognition **of the activity**, for the purposes of registration in his/her career, carried out by the relevant Degree Programme or Department, considering the activities carried out reported in the **Transcript of records**.

For the conversion of grades, the **ECTS conversion tables** will be used, which establish the equivalence between the grading system in use at the University of Pavia and the ECTS grade reported on the Transcript of records. The tables are valid only for countries belonging to the European Higher Education Area. For mobility in other countries, specific tables can be established on the basis of existing bilateral agreements.

The student must conclude the mobility period **at least 60 days before** the graduation session to allow the completion of his/her career with the recognition and registration of the activity carried out; in the absence of these requirements, **the student will not be able to graduate/conclude his/her academic career**.

Students who have returned from mobility **will not be able to obtain the qualification** for which they are enrolled in Pavia, nor will they be able to transfer to other universities, before having obtained recognition of the activity carried out (including in preparation for the thesis) and the related registration to complete their career.

In the event of withdrawal from studies after the mobility period, this can be formalised only after obtaining validation of the activity carried out abroad.

### Double Degree Programs – Obligations of Selected Students

Double Degree **programmes** allow students to carry out part of their studies at a partner university and to obtain, at the end, two separate academic degrees issued by the institutions involved, in accordance with the specific inter-institutional agreements signed.

Students participating in Double Degree programmes under this call for applications are required to carefully read the conditions set out in the double degree agreements and the documentation published by the competent Departments.

Selected **students are obliged to fully comply:**

- the teaching and administrative regulations of the home university and the partner university;
- the specific provisions provided for by the Double Degree agreements stipulated by the individual Department or Course of Study;
- the deadlines, the procedures for enrolment, the submission of any additional documentation to that required for Erasmus+ mobility, the choice of preparatory courses and training activities to be carried out at the host university, as well as the possible payment of fees required by the universities involved;
- the rules relating to the recognition of training activities carried out abroad and the **procedures for obtaining the double degree**.

Failure to comply with the provisions, deadlines and procedures provided for in the Double Degree agreements and the regulations of the partner institutions may result in exclusion from the programme, loss of economic benefits and/or the impossibility of obtaining the double degree.

In any case, it remains the student's responsibility to inquire in advance about the conditions applicable to his/her Double Degree course and to maintain constant contact with the Department of affiliation and with the International Mobility Unit.