

## University of Pavia

### Call for applications for study periods abroad within the Overseas Exchange Programme

Academic year 2026/27

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All information related to this call for applications will be published and constantly updated on the [University website](#).

Communications to candidates and successful candidates will be sent exclusively **to their University e-mail address**. Candidates, and subsequently the selected ones, are therefore required to frequently consult the website and their University e-mail box.

#### Safety Provisions

If the Ministry of Foreign Affairs and International Cooperation advises against travel to the destination country, or if, on the basis of the information acquired from the host institution and other institutional entities that may be competent, it is not considered safe to send students, the University of Pavia may order the suspension, modification, interruption or cancellation of the mobility period.

#### Nomination and enrolment at the host university

Foreign universities set specific deadlines for the **Nomination** (transmission of the names of the selected students) and for the **Application** (application for admission to the host university).

- **The Nomination procedure is handled by the University of Pavia** in compliance with the deadlines indicated by the partner universities;
- **The Application procedure is instead the responsibility of the student who has been assigned the mobility**, who is required to submit the application for admission directly to the host university according to the

procedures and deadlines established by the host university. The student must also independently complete the enrolment and, where applicable, request accommodation, following the instructions provided by the host university.

During the application, the host university may request:

- the **Transcript of Records** relating to the university career, to be requested from the International Mobility Unit or downloadable from your Reserved Area;
- an international language certification (e.g. IELTS) or a language certificate issued by the University Language Centre proving the possession of the required skills. In cases where the host university requires a specific international certification, failure to hold it will result in exclusion from the admission procedure;
- any **additional documentation** required by the host university (e.g.: specific forms, copy of identity document, study plan, insurance certificates, etc.).

If the host university provides **more than one language of instruction**, enrolment in courses taught in a given language may be limited only to students in possession of the relevant language certificate or certificate. The student is therefore required to verify in advance the availability of an adequate educational offer in the language in which he or she is competent.

All candidates are recommended to check the deadlines, language requirements and any specific academic requirements well in advance, by consulting the website of the host university, in particular if the mobility is scheduled to start in the first semester.

### Exchange student status

Mobility students will enjoy the "status" of *Exchange Student*, which involves:

- **exemption from the payment of university fees at the host institution**<sup>1</sup> for enrolment in courses and exams, attendance, access to laboratories and libraries;
- **right to use the services** (canteens, colleges, etc.) offered by the host university free of charge or for a fee;
- **right to attend any language preparation courses** specifically organized by the host university free of charge or for a fee;
- **recognition**, by the home university, **of the activity carried out at the host university**, provided that it is provided for in the learning agreement and certified by the University itself.

In some universities, the payment of a fee is required in order to access services (canteen, transport, etc.). In addition, students may have to pay other "local" service fees decided by local authorities on the basis of legislative provisions that do not depend on the university.

<sup>1</sup> It is possible that the host university may require the payment, in an amount equal to local students, of any contributions for services, use of various materials, membership of trade unions/student associations and any insurance, if those of the University of Pavia do not provide the coverage required by the host university.

The status "Exchange student" does not automatically entail the attribution of a financial contribution, which remains subject to the availability of funds and the rules of the Program.

### Requirements for the start of the mobility period

In order to start the mobility period, the student must:

- be **regularly enrolled**<sup>2</sup> at the University of Pavia for the academic year 2026/27 (enrolment will be verified before the start of the mobility period). Only those who carry out the mobility in the first semester and obtain the degree by March/April 2027 will not be required to enrol for 2026/27 (in this case the mobility period must be determined on the basis of the expected graduation date);
- not benefit from a scholarship in the same period as part of other international mobility programmes of the University for the same purposes.

**Mobility is not allowed:**

- in the case of "conditional registration" or "hypothetical";
- during the first semester of the first year of the master's degree.

**Before the start of the mobility period**, the student must:

- have obtained the approval of the Learning agreement (contract that provides for the activities to be carried out and recognized);
- sign the Mobility Agreement (contract that regulates the mobility period and financial contributions);
- have entered their bank details in the [Reserved Area](#) according to the instructions provided by the International Mobility Unit.

### Useful information for departure

The possibility of undertaking the exchange is always subject to the issuance of an entry visa in the country of destination (a practice that must be followed personally and well in advance of the date of departure).

The student must make sure that his/her **identity card or passport** and possibly the **Italian residence permit are valid for the entire mobility period**.

If you are travelling outside the EU, you need a **visa for entry**: to obtain it, you must apply in time to the diplomatic representation (Embassy or Consulate) of your country of citizenship in the country of destination.

Before leaving, it is advisable to consult the [Viaggiare sicuri](#) and read the information released by the [Ministry of Foreign Affairs](#) on the country of interest and visa indications.

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<sup>2</sup> Those who have paid university fees and contributions for the academic year 2026/27 and, if not from the EU, in compliance with the residence permit are considered as regularly enrolled. The candidate will be able to verify the regularity of his/her enrolment through the [Reserved Area](#) (after logging in, select "Secretariat" to check the presence of the green sticker in the "enrollment details" for the academic year 2026/27).

Non-EU citizens will have to collect the necessary information in advance and obtain the documents that will allow entry and stay in the country of destination: the legislation and regulations governing the immigration of non-EU citizens in the various participating countries are different and linked to the nationality of the participants in the mobility.

It should be noted that, in order to obtain a visa, some countries require students to certify the availability of financial means. The minimum amount is variable and sometimes higher than the total amount of mobility contributions.

The International Mobility Unit is available to provide the necessary documentary support for students who need to apply for an entry visa, but the costs and management of these procedures are entirely borne by the student.

It should also be noted that some nationalities may not be able to issue visas for some countries.

### Health Care

For mobility periods outside the member countries of the European Community, it is advisable to take out private health insurance with any travel agency or insurance company. For detailed information on each country, consult the [Ministry of Health](#) website and search for your destination using the Ministry's interactive guide "[Se parto per](#)".

### Dove siamo nel mondo

If you are leaving for a mobility in a non-EU country, register on "[Dove siamo nel mondo](#)" website, managed by the MAECI Crisis Unit, clearly indicating the required data: name, city/country, university of destination, updated contact details and period of stay.

### Accident and liability insurance

Throughout the period abroad, participants in the mobility automatically benefit from insurance coverage for accidents and civil liability by the University of Pavia.

## Mobility period

The mobility period must be **continuous** and **therefore cannot be interrupted without the authorization of the host university and for an extended period of time**.

The period must be carried out **between 1 June 2026 and 30 September 2027**.

**During the mobility period, it is not allowed to graduate for which one is enrolled in Pavia, nor to transfer to another university.**

Students who **intend to graduate at the end of the mobility period** must complete the period on time, agreeing in advance on the duration and deadline with the Coordinator for international mobility and with the International Mobility Unit, to allow the completion of their career with the recognition and registration of the activity carried out; in the absence of these requirements, they will not be able to graduate/obtain the degree.

During the mobility period, **the student must continue to fulfil his/her duties towards the University of Pavia**: pay the tuition fees and contributions for the 2026/27 academic year, fill in the annual study plan, comply with the obligations and deadlines indicated by the Student Secretariats.

### Extension of the mobility period

If the student, after starting the mobility period, needs to extend the period to complete or integrate the activities provided for in the learning agreement, he or she can request an extension. Authorization for the extension will be granted only after obtaining the approval of the International Mobility Unit, the host University and the Coordinator for international mobility in Pavia, with *zero grant*. The overall mobility period, including the extension, cannot extend beyond 30 September 2027.

It is the student's responsibility to check the procedures and deadlines for the extension request at the host university.

### Financial contributions

Mobility grants are not intended to cover all the costs of the period of study abroad but only constitute **partial support for** the costs incurred by the student.

The mobility scholarship covered by this Call is: compatible **with other scholarships and/or contributions provided by other funding bodies and/or scholarship providers**. The beneficiary is in any case required to check with the latter the compatibility of the contribution with any other contributions requested/received. The International Mobility Unit does not have this information.

In any case, the student's responsibility to verify the possible cumulation of the other benefits received remains unaffected.

**It is possible that the available funds are not sufficient to allocate financial contributions to all students in the ranking.**

The financial contributions provided for in this call are financed through University and ministerial funds characterized by specific amounts and different usage constraints. In consideration of the plurality of sources of funding and the related management methods, the allocation of contributions may take place according to different types and methods, without this entailing, in any case, the right to a uniform economic treatment or to the automatic equalization of contributions among the students who have been awarded.

The allocation of funds is also to be considered conditional on the approval of the funding by the University of Pavia and the Ministry of University and Research, which are communicated:

- From the University of Pavia: starting from March 2026;
- From the Ministry of University and Research: starting from November 2026.

The current provisions could, therefore, undergo changes in the coming months.

In compliance with the ranking order and within the limits of the available financial resources, the financial contributions will be assigned to the selected students according to the following scheme:

#### Monthly contribution based on the destination country – Item A

Monthly grant (Item A)	Destination country
€ 400,00/month	Argentina, Brazil, Chile, Colombia, India, Mexico, USA ISEP Program <sup>3</sup> , Dominican Republic, Thailand, Uruguay, Vietnam
€ 700,00/month	Australia, Canada, China, Japan, Taiwan, USA (excluding ISEP)

#### Travel Expenses Contribution – Item B

Beneficiaries are granted a lump sum contribution of € 1,000.00, paid in a single instalment and without the obligation to present proof of expenditure.

#### Ministerial monthly supplementary contribution for participants with disadvantaged economic situations (ISEE) and merit – Item C

The monthly supplementary contribution is granted to participants who meet **both the economic and financial requirements and the merit requirements**, as specified below.

**Economic and financial requirements** with ISEE from 0 to 50,000, based on **table 2** (except for possible changes in the brackets and related amounts on the basis of any new ministerial or university provisions):

ISEE	Monthly grant (Item C)
ISEE ≤ 13,000	€ 400,00
13,000 < ISEE ≤ 21,000	€ 350,00
21,000 < ISEE ≤ 26,000	€ 300,00
26,000 < ISEE ≤ 30,000	€ 250,00
30,000 < ISEE ≤ 40,000	€ 200,00
40,000 < ISEE ≤ 50,000	€ 150,00
ISEE > 50,000 (or not declared)	€ 0

<sup>3</sup> For ISEP campuses, only the financial contribution is provided, without integration, since the student will already be exempt from paying the costs of room and board, which will be borne by the host university.



### Merit requirements (to be achieved at the end of the mobility)

For students enrolled in Bachelor's, Master's and single-cycle Master's degree programmes, compliance with both of the following merit requirements is required:

- ✓ Be enrolled **within the normal duration of the course of study increased by one year**<sup>4</sup>;
- ✓ recognition in the career of an average of credits equal to **at least 2 credits per month** for the period of mobility carried out or documented activity for thesis and/or internship that involves the recognition in the career of **at least 1 CFU for international mobility**. Any additional credits are not considered.

### Contribution summary table

Type of contribution	Beneficiary requirements	Amount of the contribution
Item A	<b>Monthly contribution based on the country of destination</b> Accessible to all students on the basis of the rankings of the Overseas Exchange Programme 2026/27 call and subject to availability of funds	Table 1
Item B	<b>Travel Contribution</b> Accessible to all students on the basis of the rankings of the Overseas Exchange Programme 2026/27 call and subject to availability of funds	1.000,00 €
Item C	<b>Monthly supplementary ministerial contribution ISEE</b> Accessible to students with <b>an ISEE between 0 and 50,000</b> declared to the University of Pavia for the purpose of reducing enrolment fees, or to the EDiSU for the purpose of requesting benefits from the right to education for the academic year 2026/27 – detectable from the University/Esse3 database) on the basis of the rankings of the Overseas Exchange Programme 2026/27 call and subject to exhaustion of funds.  <b>Merit requirements:</b> ✓ Be enrolled within the normal duration of the course of study increased by one year; ✓ recognition in the career of an average of credits equal to at least 2 credits per month for the period of mobility carried out or documented activity for thesis and/or internship that involves the recognition in the career of at least 1 CFU for international mobility. Any additional credits are not considered.	Table 2

<sup>4</sup> Therefore, be enrolled in their course of study at most in the first year out of course.

### Allocation of funds

Scholarships will be awarded to students in order of ranking until the relevant available funds are exhausted. The monthly amount due according to the country of destination will be allocated for the indicative number of months corresponding to the duration of the accepted mobility period.

In the event of renunciation or reduction of the mobility period, the resources that become available are allocated as a priority by scrolling through the ranking of the Area concerned; once this ranking has been exhausted, they are redistributed proportionally among the other Areas according to the criteria indicated above.

**Students who, due to exhaustion of funds, do not initially obtain the scholarship can still participate in the mobility as "zero grant" students**, benefiting from the status of exchange student.

In the event of subsequent availability of resources, the scholarship may also be awarded subsequently, in compliance with the ranking order and the criteria for distribution between the Areas.

**The economic contribution of item A is calculated on the actual period spent abroad up to a maximum of 5 months' salary.**

With regard to the **supplementary contribution referred to in Item C (ISEE)**, within the limits of the available financial resources and in compliance with the principles of proportionality, impartiality and equal treatment, considering that the fund allocated by the Ministry of University and Research may not be sufficient to fully cover all beneficiaries, the disbursement is in any case limited to a maximum of **4 months** that can be financed.

Any residual resources can be used for the allocation of additional monthly payments, according to the order of the ranking and until the available funds are exhausted.

Students who, due to the exhaustion of funds, do not obtain the expected scholarship will still be able to leave as a "zero grant" Exchange Students. In the event of subsequent availability of funds, the scholarship may be awarded to them later in compliance with the ranking.

### Payment of scholarships and additional contributions

The assignment and disbursement of mobility grants and any additional contributions are subject to compliance with the conditions set out in this call, to the **achievement of academic results** consistent with the Learning Agreement and to the **correct administrative conclusion** of the mobility.

In particular, in order to maintain the right to financial contributions, the student is required to:

- regularly carry out the authorised mobility period;
- acquire and be recognized in the career training activities consistent with the Learning Agreement, with a positive or satisfactory outcome;
- deliver and upload within the deadline all the final documentation required (Statement of Period, Transcript of Records);
- comply with the administrative and procedural obligations set out in this call.



Failure to comply with even one of the above conditions will result in the loss of the right to the balance and may result in the total or partial refund of the sums already received.

### Methods of disbursement of contributions

The contribution referred to in Item A is disbursed in two tranches:

- a first tranche equal to **80% of the total estimated amount** of the monthly contribution;
- a second tranche **with a balance of 20%**, paid at the end of the mobility, subject to verification of compliance with the conditions indicated above.

The contribution referred to in Item B is paid 100% before the start of the mobility.

The contribution referred to in Item C can only be granted to students who meet the financial requirements (valid ISEE) at the time of the start of the mobility and who, at the end of the same, meet the merit requirements set out in this call. In particular:

- **the economic requirement (ISEE)** must be met and valid **before the start of the mobility**;
- **the merit requirement** is verified **at the end of the mobility** on the basis of the Transcript of Records and the actual recognition in the career of the activities carried out;
- the disbursement of the contribution is possible only after the Ministry of University and Research has transferred the financial resources to the University, according to the timing of the Ordinary Financing Fund (FFO).

Consequently, **the contribution is paid exclusively in balance**, after returning from mobility, following verification of the merit requirements by the International Mobility Unit and the effective availability of ministerial funds.

### Payment Timelines

#### First tranche

The first tranche of the scholarship is paid within 30 days of signing the Mobility Agreement, provided that the student:

- has presented a Learning Agreement duly approved and signed by the University of Pavia and the host University;
- is up to date with the payment of tuition fees and contributions for the academic year 2026/27 and, where applicable, with the residence permit;
- has correctly entered the bank details in the Reserved Area.

In the absence of even one of the conditions indicated above, the payment of the first tranche will be made within 30 days of their actual satisfaction.

If the scholarship is awarded after the signing of the Mobility Agreement (e.g. following a redistribution of funds), the first tranche will be disbursed within 30 days of notification of the award, under the same conditions indicated above.

The confirmation of the payment of university fees and contributions is monitored on Esse3. From the day of actual payment, it may take a few days before the data actually appears in the system. Therefore, the 30-day deadline for the payment of the scholarship will start from that moment.

### Balance

The balance of the item A and the full amount of item C is paid upon return from mobility, normally within 45 days, only after the student has:

- correctly completed all the required return procedures; and
- that the International Mobility Unit has verified its regularity.

### Adjustment of amounts and refunds

The total amount of the scholarship is determined on the basis of the actual duration of the mobility period certified by the host university, calculated in days on the basis of the dates reported in the Period Certificate.

Any amounts received in excess of the duration actually carried out must be returned.

Unauthorised mobility days, i.e. those indicated in the Mobility Agreement, are not eligible for funding.

### Example

A student carries out an authorized mobility period of 5 months (150 days) from 1 September 2026 to 31 January 2027. The estimated total amount of the scholarship (Item A) is € 2,000.

Following the signing of the Mobility Agreement and compliance with all the conditions, the student is paid a first tranche equal to 80%, i.e. € 1,600.

Upon returning from the mobility, the host university certifies that the period actually completed was 4 months and 15 days (135 days). The amount due is therefore recalculated proportionally on the basis of the actual duration. Since the total amount due is € 1,800, the student will receive the balance of € 200 (instead of € 400 initially envisaged), in order to reach the correct amount.

If, on the other hand, the amount already received exceeded the amount actually due based on the actual certified duration, the student would have been required to return the difference.

Any unauthorized mobility days cannot be financed. Any extension periods, if authorised, can only be financed if funds are available.

This rule also applies to the supplementary contribution (Item C).

### Tax treatment of grants

The contributions mentioned in this article will be subject to the tax treatment provided for by current legislation: if the reference regulations provide for it, they must be included in the tax return.

Depending on the nature of the funds allocated to the selected candidates, the contribution could be subject to **IRPEF withholdings like a salary** and, as such, constitutes income.

The new ISEE legislation provides that the aforementioned contributions, regardless of their amount, must be included in the Single Substitute Declaration to obtain the ISEE certificate.

For the above purposes, the University of Pavia prepares the Single Certification (formerly CUD) relating to the amounts paid to the student.

The Certification is generally available from March of each year, in relation to payments received during the previous calendar year, at the link <https://unipv.u-web.cineca.it/#/>

The individual notices of payment of contributions are also available at the same link.

## Other Contribution Opportunities

### Integration of EDiSU for international mobility

The Ente per il Diritto allo Studio Universitario provides supplements to its scholarships every year to those who participate in international mobility programmes. The application procedures will be indicated in the EDiSU call for applications for the awarding of scholarships for the academic year 2026/27. The integrations will be assigned and disbursed directly by EDiSU on the basis of its own rankings and criteria.

## Required documents

The main documents for the regularity of the Overseas Exchange Programme mobility period are:

Document	Function	Who it involves	When	Notes
<b>Learning Agreement</b>	It defines the training activities to be carried out and those that will be recognized upon return	<ul style="list-style-type: none"> <li>Student</li> <li>UNIPV</li> <li>Host University</li> </ul>	Before the start of the mobility	Normally at least 20 credits per semester, except for theses or special cases. The host location may require a higher minimum number
<b>Mobility Agreement</b>	It regulates the development of the mobility period and the disbursement of financial contributions	<ul style="list-style-type: none"> <li>Student</li> <li>UNIPV</li> </ul>	Before the start of the mobility	It also defines the final documents to be submitted
<b>Bank details</b>	To receive the accreditation of mobility grants	<ul style="list-style-type: none"> <li>Student</li> <li>UNIPV</li> </ul>	Before the start of the mobility	IBAN for Italian or foreign bank account according to the procedures communicated by the International Mobility Unit
<b>Statement of the Period</b>	It certifies the actual start and end dates of the mobility	<ul style="list-style-type: none"> <li>Student</li> <li>Host University</li> <li>UNIPV</li> </ul>	Upon returning from mobility	It is also used for the calculation of the days and contributions due
<b>Request for extension authorization</b>	To request a period extension	<ul style="list-style-type: none"> <li>Student</li> <li>Host University</li> <li>UNIPV</li> </ul>	Within one month of the end of the period	It is not automatic; it will be evaluated on the basis of the additional activities proposed
<b>Changes to the initial Learning Agreement</b>	It modifies the activities initially planned	<ul style="list-style-type: none"> <li>Student</li> <li>Host University</li> <li>UNIPV</li> </ul>	During the mobility period and before its conclusion	Mandatory if you apply for an extension

<b>Transcript of Records/Thesis certificate</b>	It certifies activities carried out, ECTS/CFU acquired and the related evaluations in the local system	<ul style="list-style-type: none"> <li>• Student</li> <li>• Host University</li> <li>• UNIPV</li> </ul>	Upon returning from mobility	Issued by the host university according to local timelines
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The deadlines and procedures for the compilation, delivery and/or signature of the aforementioned documents and obligations will be communicated to students later, during the preparation of the various phases of the mobility.

**Failure to deliver the documents proving the period** (Certificate of the period and Transcript of records) to the International Mobility Unit **by the deadline of 30 September 2027**, will result in the loss of the right to financial contributions, both for those who have obtained them (with the obligation of immediate return), and for those who could obtain them retrospectively, following the availability of other funds.

### Recognition

At the end of the mobility period, the student will obtain recognition **of the academic activity**, for the purposes of registration in his/her career, carried out by the relevant Degree Programme or Department, considering the activities carried out reported in the **Transcript of records**.

For the conversion of grades, conversion tables will be used that establish the equivalence between the voting system in use at the University of Pavia.

The student must conclude the mobility period **at least 60 days before** the graduation session to allow the completion of his/her career with the recognition and registration of the activity carried out; in the absence of these requirements, **the student will not be able to graduate**.

Students who have returned from mobility **will not be able to graduate**, nor will they be able to transfer to other universities, before having obtained recognition of the academic activity carried out (including the preparation for the thesis) and the related registration to complete their career.

In the event of withdrawal from studies after the mobility period, this can be formalised only after obtaining validation of the activity carried out abroad.